

## 5/11/17 Meeting Minutes

Meeting called to order at 6:45 p.m. by Dwayne Hofschulte

Present:

Dwayne Hofschulte, Caroline Mau, Mike Thomas – all telephonic

Agenda:

Collections Accounts

Roof Repair 2690

Parking Violation

Land Transfer Lot B-1

Discussion regarding status of collection accounts; Two collections accounts that are currently open with Clapp Peterson will remain with CP until judgment is obtained; may pursue foreclosure on 2690-A after judgment is obtained; may discuss switching law firms after judgment is obtained or for new accounts; will discuss plan of action for 2675-C at next meeting after Caroline gets status report; Dwayne will check into whether 2690-A is occupied

Dwayne asked friend about fixing roof of 2690; friend returns to town 6/1/17; Dwayne will ask friend if roof repair can be done by 6/10/17; if so, will retain him to repair 2690 roof; if not, Dwayne will immediately obtain quotes from other contractors

2675-A is unit responsible for parking violation in overflow parking area; send draft letter circulated by Caroline to homeowner; will fine owner if not corrected; Bylaws state notice, then \$25.00 fine, then \$50.00 fine; seven days between notices

Dwayne told Jeff verbally about board's decision; Jeff has not received letter yet; don't know if Robert has sent the letter; Dwayne will check with Robert about mailing letter and send e-mail to board members

Daphne is meeting with Bob Carr to learn the website in order to transfer maintenance of that; she will also ask him about the logistics of the teleconference system

LETTERS OF VIOLATION: 2690-D for toys and other things left in yard and in front of building; 2685-B for sand/dirt on pavement in front of garage unit; 2665-B for pet not on leash; 2675-A for short term rental and approval of lease; 2685-C will e-mail Anthony about picking up gas cans outside of unit

Agenda for next meeting to include: water assessment collection; compliance with rental portion of Declarations; plan for collecting on 2675-C from bank; how to obtain telephonic recordings

Next meeting 6/8/17

Meeting adjourned at 8:40 p.m.